

**SAPC R95 Workgroup and Deliverables Calendar – January 31, 2024**

| <b>Workgroup 1 (W1): Outreach and Engagement (2A/2B/2C)</b><br><b>Workgroup 2 (W2): Establishing Lower Barrier Care (2D/2E/2F)</b>  |   | SAPC KEY DATES  | PROVIDER KEY DATES  |
|---|---|---|---|
| <b>Provider Meeting: November 7, 2023 - 1:30 to 3:30 PM</b> <ul style="list-style-type: none"> <li>Spirit of R95 in Residential Settings</li> <li>Updates: Reimbursement Update, Focus Area 1 and 2</li> <li>Breakout Sessions: Outpatient or Residential</li> </ul>  | <b>Almanson Court</b><br>700 South Almanson Street<br>Alhambra, CA 91801<br><br><i>In-Person Only</i>   | Week of 11/6/23 – SAPC Emails <ul style="list-style-type: none"> <li>R95 FAQ from 10/23/23 meeting</li> <li>Calendar of meeting and due dates</li> <li>Slides and notes from 11/7/23 meeting</li> </ul>   | Email Deliverables and Invoices to <a href="mailto:sapc-cbi@ph.lacounty.gov">sapc-cbi@ph.lacounty.gov</a> with the designated subject line for faster processing.<br><br><b>Some dues are revised from the original Information Notice. If you didn't receive start-up funds for a project and now want to participate, submit the Deliverable and updated Invoice 2 for payment.</b> |
| <b>R95-W2 November 14, 2023 - 11:00 to 12:30 PM</b> <ul style="list-style-type: none"> <li>Final Comments on Admission Policy (2D-1) Draft</li> <li>New Comments on Discharge Policy (2D-2) Draft</li> <li>Preview of New Partnership (2A-1, 2A-2) Templates</li> </ul>   | <a href="#">Click here to join the meeting</a><br>Meeting ID: 231 447 910 16<br>Passcode: wHe8Vu<br>Audio Only: 1-323-776-6996<br>Phone Conf. ID: 855 633 04#   | Week of 11/13/23 – SAPC Emails <ul style="list-style-type: none"> <li>2<sup>nd</sup> draft Admission Policy (2D-1) for comment</li> <li>Partner Entity Meeting template (2A-1) for use</li> <li>Partnership Plan template (2A-2) for use</li> </ul> | 11/11/23 Submit 1 <sup>st</sup> feedback <b>Admission Policy (2D-1)</b> <ul style="list-style-type: none"> <li>Use Email Subject: "2D A&amp;D Policy"</li> </ul>  |
| <b>Provider UM Meeting November 15, 2023 - 11:00 to 12:30 PM</b> <ul style="list-style-type: none"> <li>Includes Engagement (2C-1, 2C-2) and Bidirectional Harm Reduction Referrals (2F-1, 2F-2)</li> <li>Other items based on feedback, questions and concerns</li> </ul>  | <a href="#">Click here to join the meeting</a><br>Meeting ID: 245 124 579 669<br>Passcode: aBzxYx<br>Audio Only: 1-323-776-6996<br>Phone Conf. ID: 137 406 457# | Week of 12/11/23 – SAPC Emails <ul style="list-style-type: none"> <li>Final Admission Policy (2D-1) for use</li> <li>New FBS requirements (2A-3) for use</li> <li>MOU requirements ((2A-3, 2B-1, 2F-1) for use</li> </ul>                           | 1/5/24 Submit 1 <sup>st</sup> feedback <b>Engagement Policy (2C-1)</b> <ul style="list-style-type: none"> <li>Use Email Subject: "2C Engagement"</li> </ul>   |
| <b>R95-W1 December 21, 2023 - 2:00 to 3:30 PM</b> <ul style="list-style-type: none"> <li>New Partnerships (2A-1, 2A-2, 2A-3)</li> <li>Discussion: Strategies for Identifying New Partners &amp; How to Strengthen Stakeholder Engagement</li> <li>Overview 30-/60-Day Engagement Policy (2C-1)</li> <li>Discussion: Strategies to Maximize Patient Involvement</li> </ul>   | <a href="#">Click here to join the meeting</a><br>Meeting ID: 295 700 736 645<br>Passcode: Tombbm<br>Audio Only: 1-323-776-6996<br>Phone Conf. ID: 210 856 840# | Week of 12/25/23 - SAPC Emails <ul style="list-style-type: none"> <li>Draft Engagement Policy (2C-1) for comment</li> </ul>   | 11/22/23 Submit 2 <sup>nd</sup> draft <b>2D-1 Admission Policy Feedback 02/14/24 (Revised)</b> Submit Draft <b>2D-2 Discharge Policy Feedback</b> <ul style="list-style-type: none"> <li>Use Email Subject: "2D A&amp;D Policy"</li> </ul>  |
| <b>Provider UM Meeting January 17, 2024 - 11:00 to 12:30 PM</b> <ul style="list-style-type: none"> <li>Includes Engagement (2C-1,2C-2) and Bidirectional Harm Reduction Referrals (2F-1, 2F-2)</li> <li>Other items based on feedback, questions and concerns</li> </ul>  | <a href="#">Click here to join the meeting</a><br>Meeting ID: 245 124 579 669<br>Passcode: aBzxYx<br>Audio Only: 1-323-776-6996<br>Phone Conf. ID: 137 406 457# | Week of 1/15/24 - SAPC Emails <ul style="list-style-type: none"> <li>Draft Discharge Policy (2D-2) for comment</li> </ul>   | <b>2/16/24 (Revised)</b> Submit feedback <b>2E-1 Service Design</b> <ul style="list-style-type: none"> <li>Use Email Subject: "2E Service Design"</li> </ul>  |
| <b>R95-W1 January 17, 2024 - 3:30 to 5:00 PM</b> <ul style="list-style-type: none"> <li>FBS Provider Orientation and Q&amp;A (2B-1, 2B-2)                             <ul style="list-style-type: none"> <li>Discussion: Elements of a Strong MOU</li> </ul> </li> <li>30-/60-Day Engagement Policy Feedback (2C-1)                             <ul style="list-style-type: none"> <li>Discussion: Strategies for Implementing Engagement Policy</li> </ul> </li> </ul> | <a href="#">Click here to join the meeting</a><br>Meeting ID: 266 259 769 04<br>Passcode: NuDmwv<br>Audio Only: 1-323-776-6996<br>Phone Conf. ID: 403 707 356#  | Week of 1/29/24 – SAPC Emails <ul style="list-style-type: none"> <li>Engagement Policy (2C-1) for use</li> <li>Claims Verification Form (2B-2, 2C-2, 2F-2) for use</li> </ul>   | 2/29/24 Submit completed <b>2C-1 Engagement Policy</b> and Invoice 2 to substantiate use of start-up funds. <ul style="list-style-type: none"> <li>Use Email Subject: "2C Engagement"</li> </ul>  |
| <b>R95-W2 January 31, 2024 - 3:30 to 5:00 PM</b> <ul style="list-style-type: none"> <li>Review and Discuss Service Design Components/Kit and Investment/Improvement Plan (2E-1, 2E-2, 2E-3)</li> </ul>  | <a href="#">Click here to join the meeting</a><br>Meeting ID: 245 015 511 863<br>Passcode: BEpFMx<br>Audio Only: 1-323-776-6996<br>Phone Conf. ID: 672 922 12#  | Week of 2/5/24 - SAPC Emails <ul style="list-style-type: none"> <li>Service Design Kit Item #1 – Draft Customer Walk Through Guidance (2E-2) for comment</li> </ul>   | <b>2/29/24 (Revised)</b> Submit completed <b>2A-1 New Partner Entity Meeting</b> template and Invoice 2 to substantiate use of start-up funds. <ul style="list-style-type: none"> <li>Use Email Subject: "2A New Partnerships"</li> </ul>   |
|   |   | Week of 2/12/24 - SAPC Emails   | <b>2/29/24 (Revised)</b> Submit completed <b>2D-1 Admission Policy</b> and <b>2D-2 Discharge Policy</b> and Invoice 2 for deliverable payment. <ul style="list-style-type: none"> <li>Use Email Subject: "2D A&amp;D Policy"</li> </ul>   |

KEY: Focus Area 1 – Outreach and Engagement ▲ New Partnerships (2A-1, 2A-2, 2A-3); ▲ Non-Harm Reduction Field-Based Services (2B-1, 2B-2); ▲ 30- to 60-Day Engagement (2C-1, 2C-2); and Focus Area 2 – Establishing Lower Barrier Care ▲ Admission and Discharge Policy (2D-1, 2D-2, 2D-3); ▲ Service Design (2E-1, 2E-2, 2E-3); ▲ Bidirectional Referrals Harm Reduction (2F-1, 2F-2)

**SAPC R95 Workgroup and Deliverables Calendar – January 31, 2024**

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| <p><b>R95-W2 February 14, 2024 - 3:30 to 5:00 PM (Revised)</b></p> <ul style="list-style-type: none"> <li>Discussion: 2<sup>nd</sup> Draft Discharge Policy (2D-2)</li> <li>Admission/Discharge Policy Training (2D-3)</li> </ul>  | <p><a href="#">Click here to join the meeting</a><br/>                 Meeting ID: 244 900 588 833<br/>                 Passcode: X2BUqP<br/>                 Audio Only: 1-323-776-6996<br/>                 Phone Conf. ID: 928 206 526#</p> | <ul style="list-style-type: none"> <li>Discharge Policy (2D-2) for use</li> <li>Admission/Discharge Training (2D-3) for comment</li> </ul>  |  |
| <p><b>Provider UM Meeting February 21, 2024 - 11:00 to 12:30 PM (Revised)</b></p> <ul style="list-style-type: none"> <li>Includes Engagement (2C-1, 2C-2) and Bidirectional Harm Reduction Referrals (2F-1, 2F-2)</li> <li>Other items based on feedback, questions and concerns</li> </ul>  | <p><a href="#">Click here to join the meeting</a><br/>                 Meeting ID: 245 124 579 669<br/>                 Passcode: aBzxYx<br/>                 Audio Only: 1-323-776-6996<br/>                 Phone Conf. ID: 137 406 457#</p> | <p><u>Week of 2/26/24 - SAPC Emails</u></p> <ul style="list-style-type: none"> <li>Service Design Kit Item #2 – Expectation Template (2E-1) for comment</li> <li>Service Design Kit Item #3 Improvement/Investment Plan Template (2E-3) for comment</li> </ul>  | <p><b>2/26/24 (Revised)</b> Submit feedback on <b>2D-3 Admission &amp; Discharge Policy</b> training slides and attestation.</p> <ul style="list-style-type: none"> <li>Use Email Subject: "2D A&amp;D Policy"</li> </ul> <p><b>3/8/24 (Revised)</b> Submit feedback <b>2E-2 Customer Walkthrough</b>, and <b>2E-3 Improvement and Investment Plan</b>.</p> <ul style="list-style-type: none"> <li>Use Email Subject: "2E Service Design"</li> </ul> |
| <p><b>R95-W1 February 21, 2024 – 3:00 to 4:00 PM</b></p> <ul style="list-style-type: none"> <li>New Partnerships – Discussion on New Referral Sources Implementation Progress, Challenges and Opportunities (2A-2, 2A-3)</li> <li>FBS – Discussion on Progress, Challenges, and Opportunities on New Service Locations (2B-1, 2B-2)</li> </ul> | <p><a href="#">Click here to join the meeting</a><br/>                 Meeting ID: 266 259 769 04<br/>                 Passcode: NuDmwv<br/>                 Audio Only: 1-323-776-6996<br/>                 Phone Conf. ID: 403 707 356#</p>  | <p><u>Week of 3/11.24</u></p> <ul style="list-style-type: none"> <li>Admission/Discharge Training (2D-3) for use</li> </ul>   |  |
| <p><b>R95-W2 February 28, 2024 - 3:30 to 5:00 PM (Revised)</b></p> <ul style="list-style-type: none"> <li>Deep Dive: Customer Walk-Through Guidance (2E-2)</li> <li>Review Service Design &amp; Improvement/Investment Plan Templates (2E-1) (2E-3)</li> </ul>   | <p><a href="#">Click here to join the meeting</a><br/>                 Meeting ID: 281 711 466 116<br/>                 Passcode: gGukjU<br/>                 Audio Only: 1-323-776-6996<br/>                 Phone Conf. ID: 190 985 804#</p> | <p><u>Week of 3/18/24 - SAPC Emails</u></p> <ul style="list-style-type: none"> <li>Service Design Kit Item #1 – Customer Walk Through (2E-1) for use</li> <li>Service Design Kit Item #2 – Expectation Template (2E-2) for use</li> <li>Service Design Item #3: Improvement/Investment Plan (2E-3) for use</li> </ul> |  |
| <p><b>Provider Meeting: March 5, 2024 - 1:30 to 3:30 PM (Revised)</b></p> <ul style="list-style-type: none"> <li>Panel Discussion: Harm Reduction &amp; Treatment Integration Meeting (2F-1, 2F-2)</li> </ul>  | <p align="center"><b>Almanson Court</b><br/>                 700 South Almanson Street<br/>                 Alhambra, CA 91801</p> <p align="center"><i>In-Person Only</i></p>   |   |  |
| <p><b>R95-W1 March 13, 2024 - 3:30 to 5:00 PM</b></p> <ul style="list-style-type: none"> <li>FBS Field-Based Services (2B-1, 2B-2)</li> <li>30-/60-Day Engagement (2C-1, 2C-2)</li> </ul>  | <p><a href="#">Click here to join the meeting</a><br/>                 Meeting ID: 221 760 065 865<br/>                 Passcode: chRXwd<br/>                 Audio Only: 1-323-776-6996<br/>                 Phone Conf. ID: 486 174 921#</p> |   |  |
| <p><b>R95-W2 March 27, 2024 - 2:30 to 4:00 PM (Revised)</b></p> <ul style="list-style-type: none"> <li>Operationalizing Service Design and Customer Walkthroughs (2E-1, 2E-2, 2E-3)</li> <li>Discussion: Staff Responsiveness to Admission &amp; Discharge Policy Training and Changes (2D-3)</li> </ul>                                       | <p><a href="#">Click here to join the meeting</a><br/>                 Meeting ID: 255 443 861 071<br/>                 Passcode: 4sst2L<br/>                 Audio Only: 1-323-776-6996<br/>                 Phone Conf. ID: 733 479 709#</p> |   | <p>3/31/24 Submit executed <b>2A-3 MOUs</b> for new referral partnerships, <b>2B-1 MOUs with corresponding FBS packet</b>, and <b>2F-1 MOUs with harm reduction providers</b> with Invoice 2 to substantiate use of start-up funds.</p> <ul style="list-style-type: none"> <li>Submit FBS packet ASAP to enable 2B-2 payment.</li> <li>Use Email Subject: "2A, 2B, 2F MOUs"</li> </ul>   |
| <p><b>R95-W1 April 10, 2024 - 3:30 to 5:00 PM</b></p> <ul style="list-style-type: none"> <li>30-/60-Day Engagement (2C-1, 2C-2)</li> <li>Discussion: Outreach and Engagement of individuals outside your treatment program.</li> </ul>   | <p><a href="#">Click here to join the meeting</a><br/>                 Meeting ID: 229 704 327 480<br/>                 Passcode: pjm5GV<br/>                 Audio Only: 1-323-776-6996<br/>                 Phone Conf. ID: 923 607 814#</p> |   | <p>3/31/24 Submit agency-specific <b>2D-3 Admission &amp; Discharge Policy</b> training slides for use and staff training attestation with Invoice 2 for deliverable payment.</p> <ul style="list-style-type: none"> <li>Use Email Subject: "2D A&amp;D Policy"</li> </ul>   |

KEY: Focus Area 1 – Outreach and Engagement ▲ New Partnerships (2A-1, 2A-2, 2A-3); ▲ Non-Harm Reduction Field-Based Services (2B-1, 2B-2); ▲ 30- to 60-Day Engagement (2C-1, 2C-2); and Focus Area 2 – Establishing Lower Barrier Care ▲ Admission and Discharge Policy (2D-1, 2D-2, 2D-3); ▲ Service Design (2E-1, 2E-2, 2E-3); ▲ Bidirectional Referrals Harm Reduction (2F-1, 2F-2)

## SAPC R95 Workgroup and Deliverables Calendar – January 31, 2024

|   |  |  |   |
|---|--|--|---|
| <p><b>Provider UM Meeting April 17, 2024 - 11:00 to 12:30 PM</b><br/><b>(Revised)</b></p> <ul style="list-style-type: none"> <li>Includes Engagement (2C-1, 2C-2) and Bidirectional Harm Reduction Referrals (2F-1, 2F-2)</li> <li>Other items based on feedback, questions and concerns</li> </ul> | <p><a href="#">Click here to join the meeting</a><br/>Meeting ID: 245 124 579 669<br/>Passcode: aBzxYx<br/>Audio Only: 1-323-776-6996<br/>Phone Conf. ID: 137 406 457#</p> |  | <p>6/30/24 Submit completed <b>2B-2 Verified Claims</b> for new non-harm reduction FBS sites, <b>2C-2 30-/60-Day admissions</b>, and <b>2F-2 Verified Claims</b> for clients from new harm reduction partnerships using Invoice 2 for deliverable payment.</p> <ul style="list-style-type: none"> <li>Use Email Subject: "2B, 2C, 2F Verified Claims"</li> </ul> <p>6/30/24 Submit completed <b>2E-2 Service Design, 2E-2 Customer Walkthrough</b>, and <b>2E-3 Improvement/Investment Plan</b> using Invoice 2 to substantiate use of start-up funds.</p> <ul style="list-style-type: none"> <li>Use Email Subject: "2E Service Design"</li> </ul> |
| <p><b>R95-W2 April 24, 2024 - 12:00 to 1:30 PM</b></p> <ul style="list-style-type: none"> <li>Bidirectional Harm Reduction Referrals (2F-1, 2F-2)</li> <li>Discussion: Identify strengths and opportunities for improvement with bidirectional referrals</li> </ul>                                 | <p><a href="#">Click here to join the meeting</a><br/>Meeting ID: 238 026 806 707<br/>Passcode: KwiSoX<br/>Audio Only: 1-323-776-6996<br/>Phone Conf. ID: 168 458 747#</p> |  |   |
| <p><b>R95-W1 May 8, 2024 - 3:30 to 5:00 PM</b></p> <ul style="list-style-type: none"> <li>30-/60-Day Engagement (2C-1, 2C-2)</li> <li>Discussion: Identify Engagement Policy Implementation Strengths and Opportunities for Improvement.</li> </ul>   | <p><a href="#">Click here to join the meeting</a><br/>Meeting ID: 222 715 432 638<br/>Passcode: QALA9j<br/>Audio Only: 1-323-776-6996<br/>Phone Conf. ID: 363 775 646#</p> |  |   |
| <p><b>R95-W2 May 15, 2024 - 3:30 to 5:00 PM</b></p> <ul style="list-style-type: none"> <li>Service Design (2E-1, 2E-2, 2E-3)</li> <li>Discussion: Challenges and Opportunities with Implementation of Service Design Priority Activity</li> </ul>   | <p><a href="#">Click here to join the meeting</a><br/>Meeting ID: 260 134 130 292<br/>Passcode: PMPD6x<br/>Audio Only: 1-323-776-6996<br/>Phone Conf. ID: 745 460 247#</p> |  |   |
| <p><b>R95-W1 June 5, 2024 - 2:00 to 3:30 PM</b></p> <ul style="list-style-type: none"> <li>FBS Field-Based Services (2B-1, 2B-2)</li> <li>Troubleshooting submission of verified claims for new admissions at new FBS sites.</li> </ul>   | <p><a href="#">Click here to join the meeting</a><br/>Meeting ID: 215 051 221 76<br/>Passcode: SxKbvH<br/>Audio Only: 1-323-776-6996<br/>Phone Conf. ID: 487 373 373#</p>  |  |   |
| <p><b>Provider UM Meeting June 19, 2024 - 11:00 to 12:30 PM</b><br/><b>(Revised)</b></p> <ul style="list-style-type: none"> <li>Includes Engagement (2C-1, 2C-2) and Bidirectional Harm Reduction Referrals (2F-1, 2F-2)</li> <li>Other items based on feedback, questions and concerns</li> </ul>  | <p><a href="#">Click here to join the meeting</a><br/>Meeting ID: 245 124 579 669<br/>Passcode: aBzxYx<br/>Audio Only: 1-323-776-6996<br/>Phone Conf. ID: 137 406 457#</p> |  |   |
| <p><b>R95-W3 June 26, 2024 - 3:30 to 5:00 PM</b></p> <ul style="list-style-type: none"> <li>Bidirectional Harm Reduction Referrals (2F-1, 2F-2)</li> <li>Discussion: Troubleshooting submission of verified claims for new admissions at non-FBS sites.</li> </ul>                                  | <p><a href="#">Click here to join the meeting</a><br/>Meeting ID: 241 056 802 762<br/>Passcode: nTzTEf<br/>Audio Only: 1-323-776-6996<br/>Phone Conf. ID: 496 013 211#</p> |  |   |