# *Contracts & Finance Update*

Overview
- Augmentation Process
- Review Master Audit Plan
- Billing Deadline Reminder
- Cost Report Update

Contracts Update

Augmentation Process

- Submit written request addressed to SAPC Director.
- Must include justification and need.
- Approval based on:
  - Performance: Free of compliance issues
  - Utilization: Minimum 70% utilization
  - Need: Data showing need
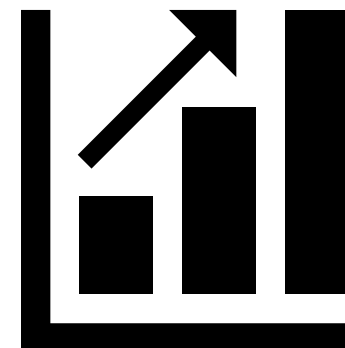
Contracts Update

Revised Master Audit Plan

- Implemented July 1, 2021
- Implement monthly activities to establish a compliance management system
- Use of Secure File Transfer Protocol (SFTP)
- Greatly increase remote monitoring

Contracts Update

Compliance Mandated Activities

- Providers are required to submit documentation upon request.
- CPAs will provide list of requested documents.
- A minimum of two (2) weeks to submit documents.
- Failure to provide documentation will
be considered a non-compliance issue.

Contracts Update

Non-Compliance Response

- Technical Assistance & Support
- Corrective Action Plan
- Removal from SBAT/SASH
- Withholding Payments
- Contract(s) Suspension/Termination

Contracts Update

Secure File Transfer Protocol (SFTP)

- Information/Document shared via SFTP
- Safe & Secure method of transferring files
- Follows similar process used by DHCS, SAMSHA, OIG, etc.
- Identify staff who need access to SFTP
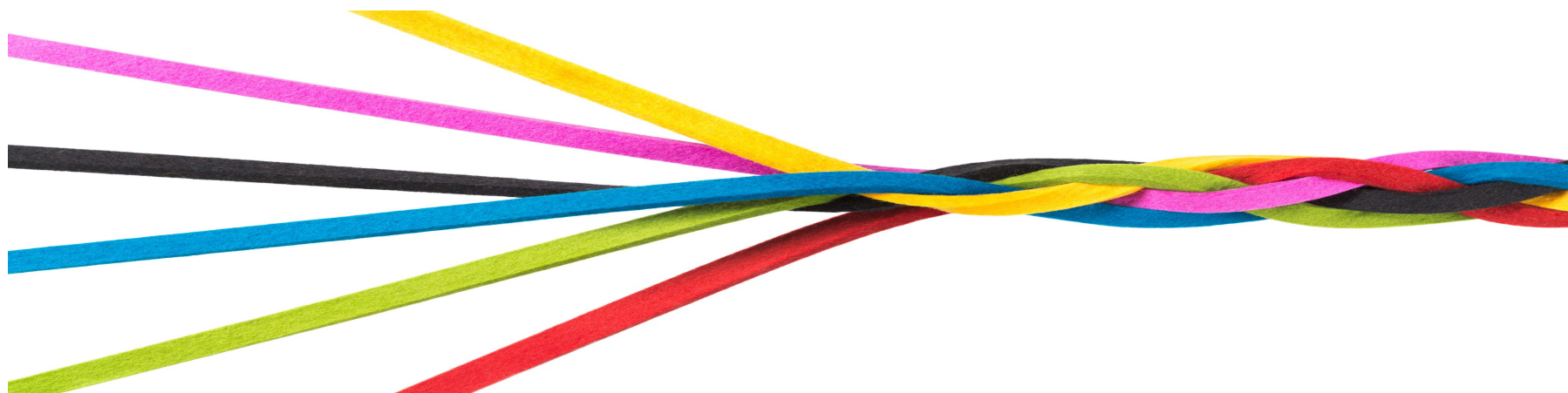
Finance Update

REMINDER: Submit **billing by 10th of the Month!**
- To ensure payment by the 26th of the month
- Faster identification and resolution of billing issues
- Avoid cash flow issues

Finance Update

FY 18-19 Cost Report

- Forms have been distributed.
- DHCS data has increased rate of denials.
- Provider will be allowed to resolve denials to lower rate.
- SAPC will provide revised data.

ACTION ITEM:
Begin completing forms now!

Contracts & Finance Update

THANK YOU!