

Capacity Building Information Session

Meeting Agenda

July 11, 2023 – 1:00 pm – 3:00 pm

In-person Almansor Court

Objectives:

- Clarify any outstanding questions about the capacity building initiatives that may be impacting readiness to apply for the capacity building funds.
- Advance readiness and understanding of the next steps.
- Peer to peer interaction and discussion on Capacity Building implementation.

Standing Agenda Items	Person Responsible	Time allotted
Introductions SAPC and CIBHS (if needed).	All	5 minutes
Current State and Capability Participants Introduce themselves at their tables. See the Bicycle Activity	Amy All	15 minutes 15 minutes
Open Forum to Ask Questions Review of the Milestones: Metrics, Incentives, Deliverables and Training by category. <ul style="list-style-type: none"> • Workforce Development • R-95 • Fiscal and Operational Efficiency • Survey 1A-1 Deliverable due August 30, 2023 	SAPC CIBHS/Amy All	40 minutes
Reflection – using the template provided, rate each category as follows <ol style="list-style-type: none"> 1. Very Confident in our abilities to meet the objectives 2. Moderately confident to meet the objectives 3. Somewhat confident to meet the objectives 4. Not at all confident to meet the objectives 	All participants	10 minutes
Discussion at Your Table – record ideas on stickies/flip paper What training or resources do you need to improve your success?	By table	20 Minutes
Debrief – “Shout Out” What resources or training do you need to improve your success?	All	10 minutes
Close Out	SAPC	5 minutes