SAPC Finance Services Division Provider Updates

Daniel Deniz, SAPC Finance Services Division Chief

End of FISCAL YEAR = BILLING DEADLINE

Drug Medi-Cal Treatment Services

Claim Submission Deadline	Expected Date of Reimbursement
July 1, 2024 – July 5, 2024	End of July 2024
July 6, 2024 – July 31, 2024	End of August

Recovery Bridge Housing Services

Claim Submission Deadline	Expected Date of Reimbursement
July 1, 2024 – July 5, 2024	End of July 2024
July 6, 2024 – July 15, 2024	End of August 2024

Prevention, Client Engagement and Navigation Services, and all Other Contracts

Invoice Submission Deadline	Expected Date of Reimbursement
July 1, 2024 – July 5, 2024	End of July 2024
July 6, 2024 – July 15, 2024	End of August 2024

End of FISCAL YEAR = BILLING DEADLINE

Take Action NOW!

- Conduct internal studies to identify any services/costs that have NOT been submitted for reimbursement.
  - Sage Billing: Run Progress Note Status Report to identify claims for submission.

- Review contract allocation and identify amount of unused funds.

- Review Statement/Scope of Work to confirm allowable program activities.

- Work with staff to identify needed equipment and other resources to support the program.

- Work with vendors to secure needed invoices to request for reimbursement.

SAPC 23-10: Implementation of Fiscal Reporting Process

- Release October 10, 2023, effective July 1, 2023.
- Applies to ALL SAPC contracts and agreements.
- Streamlined process, 5% of the content of the State's prior tool.
- Collects cost information at AGENCY level by ASAM/SERVICE.

Actions to Take Now

- Collect all associated costs and service units per contract.
- Enter costs according to ASAM/SERVICE Cost Centers.
- Leverage Revenue/Expenditure tracking report (Capacity Building).
- Review Fiscal Reporting Tool(s) on SAPC website and identify any questions.

New Budget Automated System

- Implemented during Contract Actions
  - Add/Remove Sites
  - Add/Remove Services/Level of Care
  - Funding Changes

Provider Invoice Automated System

- Wider application
  - Prevention Services
  - Harm Reduction
  - Client Engagement & Navigation Services
  - Juvenile Justice Programs
- **First Invoice due: AUGUST 10th!**

Action To Take

- Identify staff who create submit budgets.
- Identify staff who submit invoices.
- Ensure they have a C-number and are registered to have VPN access.

FY24-25 Budget Updates

- **Indirect Cost Rate**
  - Federally Approved Rate
  - De Minimis: **15%**
    - *Increase from previous 10%!*
    - *Effective July 1, 2024*

- **DMC Programs: Capacity Building & Incentive Allocations**
  - Estimate amount of funding based on activities
  - Include this in under Services & Supplies

FY24-25 Rates Matrix

Matrix Updates

- **Fiscal Year 24-25 Service Codes & Rates Matrix Updates**
  - Handout with updates and guidance

- **P-Auths: Recovery Services, CENS, Screening Non-Admitted**

- **Tier Tabs**
  - *Includes all levels of care by Tiers*
  - *Providers can filter based on contracted LOC.*

- **Billing Rules Tab**
  - Revisions are highlighted in YELLOW

FY24-25 Configuration Timeline

- **No Authorization Blackout**
  - Primary Sage Users may continue to submit authorization request for FY24-25

- **FY24-25 Billing Blackout In Effect**
  - Expected to be lifted by July 31, 2024
  - Not impacting FY23-24 Billing

- **Secondary Providers**
  - Matrix and Companion Guide can be used for configuration
  - Refer to SAPC IN 19-08 Transitional Payments if needed

New Fiscal Year Billing Office Hours

Every Thursday

July 25th, 2024 through October 24th, 2024.

Time: 1:00 PM – 2:00 PM

Billing Office Hours

ID: 272 057 978 167 Passcode: RSqBKx

+1 323-776-6996,,586591664#

Phone conference ID: 586 591 664#

Finance Services Division Update – Contact

Questions and/or More Information

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