



Los Angeles County ♦ Department of Public Health
Environmental Health Division



ENVIRONMENTAL HEALTH SPECIALIST I TRAINEE/ TEMPORARY

Dear Applicant:

Congratulations on your decision to begin the application process to become an Environmental Health Specialist (EHS) I Trainee and to embark on a career with a globally recognized team of professionals.

Before you can apply for the EHS I position, you must obtain a Letter of Certification from the State of California, Department of Public Health, which certifies you are eligible to apply for the position of EHS I Trainee. Applications submitted without the Letter of Certification will be rejected. Listed below are the steps required to begin your application process.

The first step is to have your transcripts approved by CPS HR Consulting. As you look through the documents, you will see that there are different options and requirements associated with the courses you have taken where you received your education. The cost to have your transcripts evaluated is \$245.25 for domestic colleges. The site for online registration for transcript evaluation is: <https://secure1.cpshr.us/EHS/>

Once you get your transcripts approved, you must complete an "Environmental Health Specialist Application" with the California Department of Public Health Environmental Health Specialist Registration Program along with a \$129.00 registration fee payable to *the Environmental Health Specialist Registration FUND*. The EHS Application and other documents regarding state approval can be found at <https://www.cdph.ca.gov/Programs/CEH/DRSEM/Pages/EMB/REHS/REHS.aspx>

The other documents in this site give specific details about Los Angeles County and the steps required to qualify to become an EHS I trainee with the goal of becoming a Registered Environmental Health Specialist. It is important to read each document carefully.

There are two other important details to keep in mind. First, unlike the EHS II position, this is not an open continuous position. The EHS I position is offered once or twice a year as positions become available. You can stay updated by looking periodically at the county job postings or other job posting sites. Second, all applications are filed through governmentjobs.com. It is advisable that you create an account and keep your information updated and ready when the position is available.

The application process is lengthy and will take few months to be completed. Please contact the Workforce Development Program at (626) 430 – 5170 should you have any questions regarding these requirements or want to obtain additional information about Environmental Health Specialist I Trainee position, or you may visit the County of Los Angeles Environmental Health website at www.publichealth.lacounty.gov/eh.

Sincerely,

Workforce Development Program