

LOS ANGELES COUNTY
HIV PREVENTION PLANNING COMMITTEE
600 South Commonwealth Avenue 10th Floor – Los Angeles, Ca. 90005-4001

APPROVED

EXTERNAL ACTIVITIES SUBCOMMITTEE MEETING

SUMMARY

Wednesday, July 27, 2011

Members Present:

Enrique Topete, David Giugni, Scott Campbell, Victor Martinez, Aaron Fox, Jill Rotenberg, Brian Lew (by telephone)

Members Absent:

Ryyn Chua (E), Jeffrey Goodman (E)

Others Present:

Milton Smith, CHLA; Uyen Kao, CHIPTS; Pamela Ogata, OAPP

David Giugni called the meeting to order at 10:12 AM and a quorum was not present. At 10:14 AM, Enrique Topete and Victor Martinez joined the meeting to make quorum.

I. Welcome and Introductions

David Giugni welcomed everyone to the External Activities Subcommittee meeting and self introductions were made.

II. Review and Approval of July 27, 2011 External Activities Meeting Agenda

The draft July 27, 2011 PPC External Activities Subcommittee meeting agenda was reviewed. Aaron Fox seconded the motion to approve the July 27, 2011 External Activities Subcommittee meeting agenda. The motion passed by consensus.

III. Review and Approval of June 22, 2011 External Activities Meeting Summary

The draft June 22, 2011 PPC External Activities Subcommittee meeting summary was reviewed. Scott Campbell seconded the motion to approve the June 22, 2011 External Activities Subcommittee meeting summary. The motion passed by consensus.

IV. Public Comment

None.

V. Discussion/Development of PPC Ad-hoc Subcommittee Recommendations Guidelines

A copy of the draft of the development of PPC Ad-hoc Subcommittee Recommendations Guidelines was included in the meeting packet. Uyen Kao shared she received feedback from David Giugni and Elizabeth Escobedo and reviewed the document with the comments provided by Mr. Guigni and Ms. Escobedo. Based on the comments and feedback during the meeting, Ms. Kao began re-revising the document. Ms. Kao

requested any additional comments be emailed to her by 4:00 PM today so that the document can be reviewed and forwarded to the PPC Steering Subcommittee on July 28th. Additionally, Ms. Kao shared she will be emailing the revised document to the External Activities Subcommittee members.

VI. Joint Public Policy Committee

- 2011 Legislative Docket
A copy of the Commission on HIV Legislative Docket was included in the meeting packet. Aaron Fox provided an update on each piece of legislation included on the docket.

Mr. Fox shared the Joint Public Policy is scheduled to meet at 2:00 PM today at the Commission office and he will be attending the meeting. Additionally, Mr. Fox shared he has been approved as a voting member of the Joint Public Policy and would like to provide PPC representation on the Joint Public Policy Committee.

VII. Ad-hoc Subcommittees

- Asian Pacific Islander/Native American (API/NA) Ad-hoc Subcommittee
Enrique Topete reported the API/NA Ad-hoc Subcommittee is moving forward.

VIII. Review of Work Plan

A copy of the 2011 External Activities Subcommittee Work Plan was included in the meeting packet. The subcommittee agreed to modify the work plan to include under Goal #6, Task #3 – Develop and Implement Ad-hoc Subcommittee Recommendations Guidelines. Because of the time constraint (remaining meeting time), it was recommended to email the 2011 External Activities Work Plan to all External Activities Subcommittee to review and provide email updates to Enrique Topete by August 19th.

IX. Biomedical Interventions

- Role of PPC
There was some confusion why this item was placed on the agenda. Enrique Topete will follow up with the PPC Steering Committee to determine what the PPC would like the External Activities Subcommittee to do. In the interim, the External Activities Subcommittee agreed to “keep an eye on” Biomedical Interventions. Brian Lew shared the CDC has released two recent studies on Biomedical Interventions and will forward the document to the PPC email account to be distributed to the External Activities Subcommittee members.

X. Announcements

Uyen Kao announced CHIPTS is hosting a free event titled “Treatment as Prevention” on August 14th at the Prevention Conference in Atlanta. Registration for the event is on the CHIPTS web site.

XI. Adjournment

Meeting adjourned at 11:50 AM.

MOTION SUMMARY		
Motion #1: Approve the July 27, 2011 PPC External Activities Subcommittee meeting agenda.	<i>Passed by consensus</i>	MOTION PASSED
Motion #2: Approve the June 22, 2011 PPC External Activities Subcommittee meeting summary.	<i>Passed by consensus</i>	MOTION PASSED

NOTE: All HIV Prevention Planning Committee (PPC) meeting summaries, tapes and documents are available for review and inspection at Office of AIDS Programs and Policy (OAPP).

Materials Distributed:

Draft meeting agenda for July 27, 2011 PPC External Activities Subcommittee Meeting
Draft meeting summary for June 22, 2011 PPC External Activities Subcommittee Meeting
External Activities Subcommittee Roster
2011 External Activities Subcommittee Meeting Calendar
July 2011 and August 2011 PPC-COH Combined Calendar
Draft "Ad Hoc Groups – Guidelines for Developing Recommendation Development Guidelines
2011 External Activities Work Plan
Commission on HIV 2011 Legislative Docket