

September 19, 2002

TO: Interested Persons

FROM: Patrick L. Ogawa, Director  
Alcohol and Drug Program Administration

**SUBJECT: NOTICE OF INTENT - REQUEST FOR PROPOSALS FOR ALCOHOL AND DRUG PROPOSITION 36 PROGRAM SERVICES**

Background

The County of Los Angeles Department of Health Services, Alcohol and Drug Program Administration (ADPA), is issuing a Request for Proposals (RFP) for Alcohol and Drug Proposition 36 Program Services.

On November 7, 2000, California voters passed the Substance Abuse and Crime Prevention Act of 2000, also known as Proposition 36, which amended existing drug sentencing laws to require that criminal defendants convicted of specified non-violent drug offenses be placed in drug treatment as a condition of probation, instead of incarceration.

For the initial implementation of the Proposition 36 program, ADPA augmented its existing contracts with community-based drug treatment programs to insure immediate access to drug treatment services for eligible drug offenders, effective July 1, 2001. The purpose for issuing the RFP at this time is to expand outpatient and residential treatment services within each Service Planning Area (SPA) of the County. The RFP addresses service gaps for specific priority populations and geographic areas that have been identified since the initial implementation of the Proposition 36 program. The priority populations are: dually diagnosed (co-occurring mental illness and substance abuse); monolingual Spanish speaking participants; monolingual non-English/non-Spanish speaking participants; women with school age children; women; and homeless persons.

Funding

Approximately \$2.3 million per year will be available to fund agreements for outpatient counseling and for residential treatment program services. The agreements will be for forty-one (41) consecutive months, commencing on or about February 1, 2003 through June 30, 2006. Funding for the specified contract period will be contingent upon a satisfactory demonstration of the programs= effectiveness, compliance with contractual requirements, and approval of funding each Fiscal Year by the County of Los Angeles Board of Supervisors. Any qualifying, but unselected proposals will be placed on an available provider list, and will be notified in future years if additional funding becomes available.

Service Planning Area (SPA)	Geographic Area of County	Total Funding for Outpatient and Residential Services
1	Antelope Valley	\$197,500
2	San Fernando Valley	\$197,500
3	San Gabriel Valley	\$492,500
4	Metropolitan Los Angeles	\$197,500
5	West Los Angeles	\$115,000
6	South Los Angeles	\$377,500
7	East Los Angeles	\$345,000

8	South Bay/Harbor Area	\$377,500
	Total	\$2,300,000

#### Eligibility

Prospective proposers must be tax-exempt, public or incorporated private non-profit organizations registered with the State of California, for profit organizations, or agencies of a municipal government. Other governmental agencies are not eligible to apply.

Prospective proposers must demonstrate expertise in providing alcohol and drug outpatient and/or residential program services for males and/or females. Prospective proposers for outpatient counseling must have certification for outpatient services from the California Department of Alcohol and Drug Programs (ADP). Prospective proposers for residential services must have a current license from the ADP.

Prospective proposers must maintain and conduct business from an office located within the geographic boundaries of Los Angeles County. Outpatient services must remain operational at least five (5) days a week during normal business hours. For employed participants, it is strongly encouraged that weekends/evening hours be made available for them to ensure access to services. Residential services must be operational seven (7) days a week, twenty-four (24) hours a day.

#### Availability of RFPs

The RFP for alcohol and drug Proposition 36 program services will be available to the public beginning Tuesday, September 24, 2002 between the hours of 9:00 a.m. and 5:00 p.m. at:

Alcohol and Drug Program Administration  
1000 S. Fremont Avenue  
Building A-9 East, Third Floor, South Wing Reception Area  
Alhambra, California 91803

Prospective proposers are encouraged to obtain a copy of the RFP as early as possible at the above address. Alternatively, prospective proposers may FAX the attached form to ADPA to request that an RFP be mailed to them. RFPs will be mailed by regular United States mail. ADPA does not assume any responsibility for RFPs which are mailed.

#### Proposers' Conferences

Three Proposers' Conferences for prospective proposers has been scheduled to answer any specific questions and/or clarify specifications of the RFP. All prospective proposers should attend one of the two Conferences listed below, as it will be the only opportunity to request clarification concerning the written specifications of the RFP. The Proposers' Conferences are scheduled for the following dates, times, and locations:

**Date:** Wednesday, October 9, 2002    **Time:** 10:00 a.m. - 12:00 p.m.

**Location:** Alcohol and Drug Program Administration  
Building A-7 Auditorium (lower-level G, by the cafeteria)  
1000 S. Fremont Avenue  
Alhambra, California 91803

Participants are required to RSVP for the conference above by noon, Tuesday,

October 8, 2002 in order to ensure parking at the facility. RSVPs should be made to the Planning Division at (626) 299-4506 or (626) 299-4198.

**Date:** Friday, October 11, 2002 **Time:** 2:00 p.m. - 4:00 p.m.

**Location:** North East Valley Seniors Center Auditorium  
11300 Glen Oaks Boulevard  
Pacoima, California 91331

**Date:** Tuesday, October 15, 2002 **Time:** 2:00 p.m. - 4:00 p.m.

**Location:** Arboretum of Los Angeles County  
301 North Baldwin Avenue  
Ayers Hall  
Arcadia, California 91007

Parking is available at the Arboretum or at the Santa Anita Race Track, Gate #7, which is located directly across from the Arboretum.

Please note that it is not necessary to attend all the conferences. A second and third conference has been scheduled to accommodate those prospective proposers who are located near the

San Fernando, Pomona, and San Gabriel Valleys. Paid parking may be available on public street and/or parking lots.

Letter of Intent to Apply

Prospective proposers who plan to submit a response to the RFP are strongly encouraged to submit a *Letter of Intent to Apply*. The Letter of Intent must be received by ADPA no later than 4:30 p.m. on Monday, October 21, 2002.

Proposal Due Date

The deadline for the submission of proposals is 3:00 p.m. on Monday, November 4, 2002.

**PROPOSALS MUST BE SUBMITTED TO ADPA BY 3:00 P.M. ON MONDAY,**

**NOVEMBER 4, 2002 TO BE ELIGIBLE FOR CONSIDERATION .**

The County of Los Angeles reserves the right to terminate this informal solicitation of proposals at any time, for any reason. Questions regarding the RFP process should be directed to

Timothy Dueñas of ADPA's Planning Division at (626) 299-4506.

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