



COTTAGE FOOD OPERATION A PROCESS



1 REGISTER & SUBMIT DOCUMENTS

- Submit Online Application
- Submit the following:
 - Self Certification Checklist
 - Sample labels for product(s)
 - Food Handler Card
 - Ownership document
 - Recent well-water laboratory test results, if applicable

2 PAY FEE

- Registration fee
 - Only pay registration fee if you meet screening requirements



3 APPLICATION & DOCUMENTS REVIEWED

- **Meets CFO Requirements:**
 - Operator notified by email that fee is required
- **Does not meet CFO Requirements:**
 - Feedback sent to operator
 - Requested changes made by operator

4 APPLICATION APPROVED/REGISTRATION SENT

- Once application has been approved, Registration letter will be sent by email



**SUBMIT TO: HOMEBASED FOOD OPERATIONS PROGRAM
(626) 430-9855**

